

## DENNIS TWP BD OF ED-00901080 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	DENNIS TWP BD OF ED-00901080	126	04/13/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 03/22/2024 03:28 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Teri Weeks 03/18/2024 09:06 AM				
	Ms. Hunter contacted party with no SS number and updated records. Also, Lunch Time states that their program will not process with out either or. the box for SS number is there. See attached email correspondence.				
	Flagged by Lorena Paredes 03/13/2024 03:08 PM				
	One income application error was found during the State Agency review of the selected applications. Error was recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1). The SFA must indicate the date of correction for the application error. Do not identify the students' names when providing the documentation under the SFA comments.				

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Verification	Verification (On-Site Assessment Tool) (207H)	DENNIS TWP BD OF ED-00901080	208	04/13/2024	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 04/01/2024 01:31 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Teri Weeks 03/27/2024 12:46 PM				
	We implemented the additional procedure on the date of our exit conference March 13, 2024				
	Corrective Action Plan: Rejected by Lorena Paredes 03/22/2024 03:23 PM				
	You must indicate date of correction.				
<b>Corrective Action History</b>	Corrective Action Plan: Submitted by Teri Weeks 03/18/2024 08:59 AM				
	Holly Gaskill, Data Coordinator has been designated to review the applications after the Lunch Time process, Ms. Jennifer Hunters review. She will then perform a "third" review of applications.				
	Flagged by Lorena Paredes 03/13/2024 03:20 PM				
<b>Corrective Action History</b>	SFA must designate an individual not involved in the determination of application or the verification process as the Confirming Official. Although Lunchtime confirms applications ready for verification, electronic systems have the potential for flaws and an individual must ensure that 1) the application was determined correctly by the system and 2) that it is truly error prone.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	DENNIS TWP BD OF ED-00901080	209	04/13/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 03/22/2024 03:21 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Teri Weeks 03/18/2024 08:43 AM				
	The verification process was resubmitted. Attached is the confirmation of benefits.				
<b>Corrective Action History</b>	Flagged by Lorena Paredes 03/13/2024 03:22 PM				
	One verification error was recorded on the SFA-2. The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	DENNIS TWP BD OF ED-00901080	214	04/13/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 04/01/2024 01:32 PM CAP Accepted				
	Corrective Action Plan: Submitted by Teri Weeks 03/27/2024 12:48 PM Implemented March 20, 2024				
	Corrective Action Plan: Rejected by Lorena Paredes 03/22/2024 03:28 PM You must indicate date of correction.				
	Corrective Action Plan: Submitted by Teri Weeks 03/20/2024 02:11 PM All items flagged have been addressed. We have added a third level of review.				
	Flagged by Lorena Paredes 03/13/2024 03:28 PM Application 671, was to be have been changed to Paid in the system and/or communicated to parent ten days after not receiving income information from household.  The SFA must update student eligibility status when there are changes in eligibility due to verification results.  Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change.  Explain, in detail, how the findings will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
	Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	DENNIS TWP BD OF ED-00901080	810	04/13/2024

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Lorena Paredes 04/01/2024 01:31 PM CAP Accepted				
	Corrective Action Plan: Submitted by Teri Weeks 03/27/2024 12:44 PM March 20, 2024 items were loaded to our website				
	Corrective Action Plan: Rejected by Lorena Paredes 03/22/2024 03:23 PM You must indicate date of correction.				
	Corrective Action Plan: Submitted by Teri Weeks 03/15/2024 11:50 AM Holly and Jenn contacted Lunch Time today and had the form updated. Please see attached.				
	Flagged by Lorena Paredes 03/13/2024 03:50 PM  Letter to Notify Household of Eligibility status must have the full version of the USDA non-discrimination statement.  The full, current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: <a href="https://www.nj.gov/agriculture/applic/forms/Form%2020213%20USDA%20Nondiscrimination%20Statement.pdf">https://www.nj.gov/agriculture/applic/forms/Form%2020213%20USDA%20Nondiscrimination%20Statement.pdf</a>  Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged